

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

June 24, 2003

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FROM: **RAYMOND B. WINGERD**, Chief Probation Officer
 Probation Department

SUBJECT: **TUTORING CONTRACTS**

RECOMMENDATION:

1. Approve contract with Solutions Educational Enrichment Center to provide tutoring services on a fee-for-service basis not to exceed \$10,000 for the period July 1, 2003 through June 30, 2004.
2. Approve amendments with the following agencies to provide tutoring services on a fee-for-service basis not to exceed \$10,000 each from the inception of the contract through June 30, 2004.

AGENCY

CONTRACT NO.

High Desert Child, Adolescent and Family Services Center	02-1218 A-1
Professional Tutors of America	02-1219 A-1
Provisional Accelerated Learning Center	03-0252 A-1
Tutors of the Inland Empire	02-1220 A-1

BACKGROUND INFORMATION: The Juvenile Justice Crime Prevention Act of 2000 (CPA 2000 – formerly called AB1913) annually provides San Bernardino County approximately \$5.9 million in State funding. The Juvenile Justice Coordinating Council (JJCC), a committee mandated by the legislation, develops and oversees the implementation of juvenile prevention and intervention services throughout the county. Current services include funding for the following programs:

- House Arrest – Provides alternative to physical confinement
- Let's End Truancy – Reduces truancy rates
- School Probation Officer – Increases on-campus resources for addressing delinquency
- Preventing Repeat Offenders – Provides multi-agency, multi-disciplinary interventions
- Day Reporting Centers – Strengthens minors and their families through a variety of services
- Success – Provides intensive supervision for high-risk minors

On August 13, 2002, the Board of Supervisors approved the release of a Request for Qualifications (RFQ) to solicit responses to develop a vendor list of interested and qualified therapists or agencies to provide tutoring services to Probation-referred minors and their families. These services are provided on an "as needed" basis at regional locations and/or remote areas of the County by a variety of community-based organizations.

Over the last fiscal year, interested parties were given an opportunity each quarter to meet the qualifications outlined in the RFQ. On November 19, 2002, January 7, 2003, and on March 18, 2003, the Board of Supervisors respectively approved the first, second and third rounds of contracts with qualified vendors. Recommendation No. 1 seeks approval for the fourth, and final, round of contracts with the vendors named as they meet the qualifications defined in the RFQ.

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Approval of Recommendation No. 2 extends contract services with existing agencies for continuing to provide specialized counseling services to minors when referred by probation officers.

While the individual contracts are written to not exceed \$10,000 each, Probation will not be spending more than \$20,965 for tutoring services through June 30, 2004. These contracts are written in this manner to establish a list of qualified vendors to allow probation officers the flexibility of selecting the vendor that best meets an individual's needs.

All services will be monitored by the Probation Department as mandated under the original legislation of CPA 2000. Program reports will be provided to the Juvenile Justice Coordinating Council on a periodic basis for updating the status of services used.

Approval of this item will allow Probation Officers the opportunity to refer individual minors to any of the five agencies listed above for tutoring services for the period July 1, 2003 through June 30, 2004.

REVIEW BY OTHERS: This item has been reviewed by County Counsel (Dawn Stafford, Deputy County Counsel) on May 27, 2003; Human Services System (Lori Ciabattini, Administrative Supervisor) on June 4, 2003; and the County Administrative Office (Vicki Kratzke, Administrative Analyst) on June 17, 2003.

FINANCIAL IMPACT: The costs associated with these tutoring contract services, in the amount of \$20,965, are fully funded by CPA 2000 funds already received from the State that have been deposited in a special revenue fund restricted to juvenile justice programs. The costs of the contracts are included in the Department's 2003-04 budget.

The May 14, 2003 revision to the Governor's proposed 2003-04 budget does not recommend eliminating CPA 2000 funding.

Cost Reduction Review: The County Administrative Office has reviewed this agenda item and concurs with the department's recommendation that these contracts be amended to allow these agencies to continue to provide delinquency intervention and prevention services.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Melvin L. Rinewalt, Deputy Chief Probation Officer (909) 387-5855

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